

- d. If incomplete, return application to applicant along with letter explaining deficiencies.
- e. When required, the SEO will schedule the testing with DEP.

TEST PIT... \$44.50/pit plus site visit
SEO \$89.00

- a. Measure and record soil profile of each test pit.
- b. Plot approximate location of test pit on a map supplied by applicant.

HOLE PREPARATION for percolation test...
SEO \$267.00/six holes

- a. Dig percolation holes to required depth.
- b. Scrap bottom and wall to remove any smearing.
- c. Place 2" of fine gravel in hole.

PERCOLATION TEST... SEO \$ 267.00/six holes

- a. Check holes to see if they were properly prepared.
- b. Presoak holes with 12" of water.
- c. Measure and record percolation rate of holes.

CHECK DESIGN or layout of absorption area for new or repair system...
SEO \$89.00/1200 sq. ft/submission

- a. Check design to see if it is complete and correct.
- b. If incorrect, return design to applicant, along with letter explaining deficiencies.
- c. If correct, permit will be issued.
- d. Send copy of application of every permit issued to DEP

SITE INSPECTION...SEO \$89.00/trip

- a. Pre-construction
 - 1. Check site to verify location of system and percolation test.
 - 2. Check layout of system.
- b. Sand inspection
 - 1. Check the placement of the sand.
- b. Approval to cover
 - 1. Check pipes and components of sewage system for proper type, size, and location before they are covered.
 - 2. For improper installation, inform contractor and/or applicant of deficiencies.
 - 3. If deficiencies are not corrected and an inspection approved within three days, notify applicant in writing of deficiencies.
 - 4. When installation is correct, approval to cover will be given.
- c. Final inspection
 - 1. Check surface water runoff near the system.
 - 2. Check soil berm
 - 3. Check seeding
 - 4. Check inspection ports and cleanouts.

REVIEW PLANNING of module, exemption, or non-building waiver
SEO \$89.00/submission plus \$89.00/new equivalent dwelling unit

- a. Review planning paperwork to see if complete and correct.
- b. If incorrect, return paperwork to applicant with letter explaining deficiencies
- c. If correct, sign and send paperwork to township or applicant.

Evaluation of an existing sewage system...SEO \$267.00

- a. Measure and record one soil probe within 10 feet of existing absorption area if required.
- b. Locate and record location of all waste water pipes from existing buildings.
- c. Measure and record type, size, location, and working condition of all tanks.
- d. Preload system with water.
- e. After system has rested for eight hours, place dye in system and flush

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