

Agricultural Security Area Advisory Committee will be announced at a later date.

Regular monthly meetings will be the 1st Monday of the month at 7 PM at the township building on Hickory Lane except for:

Tuesday, September 4
 Monday, June 4 at Mount Dewey Community Hall
 Monday, October 1 at Mount Dewey Community Hall

Special monthly meetings (work sessions) will be Wednesdays prior to the monthly meeting at 7 PM at the township building at which time the agenda for the upcoming meeting is set. All other special meetings will be advertised in the local newspapers at least 24 hours before the meeting.

Planning Commission meetings are the third Monday of each month at 7 PM.

Township meetings are tape-recorded to facilitate the minutes and participants in the meetings are to be aware that their voice/voices may be on the tape. The tape is erased when the minutes are done before the next meeting.

Videotaping during township meetings will be done from the rear of the room so as to not obstruct other's view.

Township office hours are Monday through Friday 8 am to 3 pm and as needed.

Declare the township's desire to follow the schedules and procedures for disposition of non-permanent records as set forth in the Municipal Records Manual approved on July 16, 1993 in addition to any updated changes to the Manual.

Designate PLGIT and Fidelity Deposit & Discount Bank as depositories for funds.

Bills must be received by the monthly work session to insure payment at the regular monthly meeting.

Authorize electronic transfer of funds and electronic filing of reports when accessible.

Authorize payment of bills outside of regular meeting as presented and to utilize discounts when available.

Recommend to Auditors:

Working supervisors salary (Roadmaster & Assistant Roadmasters)
 \$19.14/hour

Set rate of \$75/day for meals at State Convention in addition to paying registration & mileage.

Set rate of \$125/day for seminars, conferences, classes, or meetings attended by township employees and elected officials.

Set full-time employee work week at 40 hours with time and one-half over 40 hours.

Set full-time employees benefits for year as:

7 Holidays which are New Year's Day, Easter Monday, Memorial Day,
 Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day.
 If a holiday falls on a weekend, another weekday will become the holiday.
 2 Personal Days
 5 Sick Days
 1st through 4th year of employment: 10 vacation days
 5th through 9th year of employment: 15 vacation days
 10th year of employment on: 20 vacation days
 Paid health insurance, disability insurance, and pension plan

Set clothing allowance for full-time road crew employees at \$400/year prorated by length of employment. There is no light duty work available for road crew employees.